



## AGENDA ENFIELD TOWN COUNCIL REGULAR MEETING

**Tuesday, July 5, 2016  
7:00 p.m. – Council Chambers**

1. **PRAYER – Liz Davis**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.**
4. **FIRE EVACUATION ANNOUNCEMENT.**
5. **MINUTES OF PRECEDING MEETINGS.**
  - **Regular Meeting – June 20, 2016**
6. **SPECIAL GUESTS.**
  - **Clean Energy Committee**
  - **North Central Health District**
7. **PUBLIC COMMUNICATIONS AND PETITIONS.**
8. **COUNCILOR COMMUNICATIONS AND PETITIONS.**
9. **TOWN MANAGER REPORT AND COMMUNICATIONS.**
  - **Project and Activities Report**
10. **TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
11. **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
  - **Enfield High School Renovation Building Committee**
12. **OLD BUSINESS.**
  - A. **Appointment(s) - Town Council Appointed.**
    1. **Area 25 Cable Television Advisory Committee** - The Term of Office of William St. George (I) Expired 06/30/2012. Reappointment or Replacement Would be Until 06/30/18. (Tabled 04/15/2013)
    2. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2018. (Tabled 09/15/2014)

3. **Area 25 Cable Television Advisory Committee Enfield Representative –**  
The Term of Office of Walter Shermer (R), Expires 06/30/2016.  
Reappointment or Replacement Would be Until 06/30/2018.(Tabled  
06/20/2016)
4. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of  
Stephen Moriarty (R). Replacement Would be Until 03/17/2018. (Tabled  
12/21/2015)
5. **Clean Energy Committee-** The Term of Office of Suzanne Giwoyna (U)  
Expires 03/17/2016. Reappointment or Replacement Would be Until  
03/17/2020. (Tabled 03/21/2017)
6. **Connecticut River Assembly –** The Term of Office of William Garner,  
Regular (D) Expired on 01/12/2013. Reappointment or Replacement Would  
be Until 01/12/2019. (Tabled 02/04/2012)
7. **Connecticut River Assembly (Alternate) -** The Term of Office of Leonard  
Delorge Expires 01/12/2016. Replacement Would be Until  
01/12/2018.(Tabled 01/19/2016)
8. **Connecticut Water Company Advisory Council Enfield Representatives-**  
A Vacancy Exist Due to a Resignation (R). Replacement Would be Until  
01/01/2018. (Tabled 04/16/2012)
9. **Enfield Beautification Committee –** A Vacancy Exists for Rachel Burnes  
(U), by Resolution No 3672, Replacement Would be Until 12/01/2016.(Tabled  
06/20/2016)
10. **Enfield Beautification Committee –** A Vacancy Exists for Todd Barsalou  
(R), by Resolution No 3672, Replacement Would be Until 12/01/2016.  
(Tabled 06/20/16)
11. **Enfield Culture and Arts Commission-** The Term of Office of Yvonne  
Wollenberg (U), Expired 05/31/2016. Reappointment or Replacement Would  
be Until 05/31/2018. (Tabled 05/16/2016)
12. **Enfield Culture and Arts Commission-** The Term of Office of Stephen  
Opalick (D), Expired 05/31/2016. Reappointment or Replacement Would be  
Until 05/31/2018. (Tabled 05/16/2016)
13. **Enfield High School Renovation Building Committee –** A Vacancy Exists  
Due to the Resignation of Walter Kruzel (R), Replacement Would be  
Indefinite. (Tabled 12/07/2015)
14. **Enfield High School Renovation Building Committee –** A Vacancy Exists  
Due to the Resignation of George Rypysc (D), Replacement Would be  
Indefinite. (Tabled 12/07/2015)
15. **Enfield High School Renovation Building Committee -** A Vacancy Exists  
Due to the Appointment of Laura Vella (U) to a Regular Member.  
Replacement is Indefinite. (Tabled 10/05/2015)

- 16. Enfield Revitalization Committee** – A Vacancy Exists Due to the Resignation of Rebecca Olesen (D). Replacement Would Be Until 04/30/2017. (Tabled 06/06/2016)
- 17. Enfield Revitalization Committee** – A Vacancy Exists Due to the Resignation of Kassie Huhtanen (D). Replacement Would be Until 04/30/2017.(Tabled 06/06/2016)
- 18. Ethics Commission (Alternate)** – A Vacancy Exist for a Regular Member (R). Replacement Would be Until 10/31//2017.(Tabled 12/06/2010)
- 19. Ethics Commission (Alternate)** – A Vacancy Exist Due to the Regular Appointment of Ben Ide (U). Replacement Would be Until 10/31/2017.(Tabled 12/06/2010)
- 20. Greater Hartford Transit District** – The Term of Office of Stephen Mitchell (R), Expires 06/30/2016. Reappointment or Replacement Would be Until 06/30/2020.(Tabled 06/20/2016)
- 21. Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Appointment of Robert Chagnon (R) to a Regular Member. Replacement Would be Until 06/30/2017. (Tabled 10/05/2015)
- 22. Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Resignation of Joseph Porello (R). Replacement Would be Until 06/30/2017.(Tabled 04/18/2016)
- 23. Inland Wetland and Watercourse Agency-** The Term of Office of Joseph Albert (R), Expires 06/30/2016. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/20/2016)
- 24. Inland Wetland and Watercourse Agency-** The Term of Office of Jane Smith, Expires 06/30/2016. Replacement Would be Until 06/30/2020. (Tabled 06/20/2016)
- 25. Loan Review Committee** – The Term of Office of Jason Jones (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2017. (Tabled 12/21/2015)
- 26. North Central District Health Department Board of Directors Enfield Representative-** The Term of Office of Richard Regnier (R), Expires 06/30/2016. Reappointment or Replacement Would be Until 06/30/2019.(Tabled 06/20/2016)
- 27. Planning and Zoning Commission (Alternate)** – A Vacancy Exists due to the Appointment of an Alternate to a Regular Member. Replacement Would be Until 12/31/2017. (02/01/2017)
- 28. Zoning Board of Appeals (Alternate)** – The Term of Office of Robert Gillespie (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/21/2015)

**B. Appointment(s) - Town Manager Appointed/Council Approved.**

1. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2016. (Tabled 11/25/2004)
2. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2016. (Tabled 10/16/2006)
3. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 02/04/2013)
4. **Building Code Appeals Board**- The Term of Office of Gary Sullivan,(R) Engineer Expired on 11/01/2014. Reappointment of Replacement Would be Until 11/01/2019.(Tabled 11/17/2014)
5. **Fair Rent Commission** – The Term of Office of Samuel McGill (D), Expired 06/30/2008. Replacement Would be Until 06/30/2016.
6. **Fair Rent Commission** – The Term of Office of William Downs (U), Expires 06/30/2016. Reappointment or Replacement Would be Until 06/30/2018. (Table 06/20/2016)
7. **Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R) Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
8. **Housing Code Appeals Board (Alternate)** - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
9. **Housing Code Appeals Board** - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)

**C. Discussion:** Establish Community Center Study Committee. (Develop Charge and Appoint Members) (Tabled 01/05/2009)

**D. Discussion:** Higgins Park on the Green. (Tabled 11/10/14)

**E. Discussion:** Scantic River Park. (Tabled 10/05/2015)

**F. Discussion:** Energy Performance Special Referendum. (Tabled 12/21/2015)

**G. Discussion:** Commemorative Partner Program. (Tabled 12/21/2015)

**H. Discussion/Resolution:** Resolution to Amend Chapter 58 of the Town Code of Enfield, Article II, Hawkers, Peddlers and Auctioneers, Section 58-35. Mobile Food Vendors. (Tabled 06/20/2016)

**13. NEW BUSINESS.**

**A. Consent Agenda – Action.**

- B. Discussion/Resolution:** Resolution to Approve a Three Year Collective Bargaining Agreement with IAEP, Local #RI-717, NAGE, SEIU..
- C. Appointment(s)–Town Council Appointed.**
  - 1. Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Patrick Droney (R). Replacement Would be Until 03/17/2018.
  - 2. Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Andrew Laprade (D). Replacement Would be Until 03/17/2018.
  - 3. Clean Energy Committee –** A Vacancy Exists Due to Resignation of Ann Marie Dooley. Replacement Would be Until 03/17/2009.
  - 4. Housing Authority –** A Vacancy Exists Due to the Resignation of Matthew Gilbert (R). Replacement Would be Until 11/30/2020.
- D. Appointment(s) – Town Manager Appointed/Council Approved.**
- E. Appointment(s) - P & Z Commission Appointed- Council Approved.**

#### **14. ITEMS FOR DISCUSSION.**

- A. \*\*Consent Agenda – Review.**
  - 1. Discussion/Resolution:** Request for Transfer of Funds for Recreation \$2,500.
  - 2. Discussion/Resolution:** Request to Dispose of Surplus Property Valued in Excess of \$2000.
- B. Appointment(s) – Town Council Appointed.**
- C. Appointment(s) – Town Manager Appointed/Council Approved.**
- D. Appointment(s) – P & Z Commission Appointed- Council Approved.**
- E. \*\*Discussion/Resolution:** Request for Transfer of Funds for Public Works Capital Improvement \$ 14,433.54.
- F. \*\*Discussion/Resolution:** Request for Transfer of Funds for Town Attorney for FY 2015/2016 \$20,828.32.
- G. \*\*Discussion/Resolution:** Request to Increase the Total School Appropriation.
- H. \*\*Discussion/Resolution:** Request to reduce FY17 Budget to Account for Non–educational Municipal Funding Reductions in the State Budget.
- I. \*\*Discussion/Resolution:** Resolution Authorizing the Town Manager to enter Into Agreement the Connecticut State Library.
- J. \*\*Discussion/Resolution:** Resolution Authorizing the Town Manager to enter Into Agreement with the East of River Action for Substance-Abuse Elimination.

#### **15. MISCELLANEOUS.**

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.
17. COUNCILOR COMMUNICATIONS.
18. ADJOURNMENT.

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*	REMOVE FROM AGENDA
**	MOVE TO MISCELLANEOUS
***	WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

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**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, JUNE 20, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, June 20, 2016. The meeting was called to order at 7:00 p.m.

**PRAYER** – The Prayer was given by Councilor Cekala.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**ROLL-CALL** – Present were Councilors Arnone, Cekala, Davis, Deni, Edgar, Hall, Kaupin, Szewczak and Stokes. Councilors Bosco and Lee were absent. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Acting Director of Finance, John Wilcox; Director of Community Development, Peter Bryanton

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #3722** by Councilor Arnone, seconded by Councilor Stokes to accept the minutes of the June 6, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3722** adopted 9-0-0.

**MOTION #3723** by Councilor Cekala seconded by Councilor Edgar to accept the minutes of the June 6, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3723** adopted 9-0-0.

**SPECIAL GUESTS**

There were no special guests this evening.

**PUBLIC COMMUNICATIONS & PETITIONS**

Kathleen Mullen Morrell, 1625 King Street

Expressed her disappointment with the CREC school near her family home. She noted there's very little activity and it does not appear to have the normal school

environment. She added the high berm near her family home makes the house almost invisible. She noted she misses the open feeling that once existed.

Deanna Compereto, 14 South Road

Suggested perhaps food trucks could be allowed certain hours of operation. She went on to express concern about people playing in the Scantic River rapids noting this is dangerous for young children. She noted this could also present an e-coli health hazard. She added there's also a lot of broken glass in this area.

### **COUNCILOR COMMUNICATIONS & PETITIONS**

Councilor Stokes stated the Town of Enfield Fourth of July Celebration is only three weeks away, and they're still in need of volunteers. He noted there will be a volunteer sign up opportunity on June 22<sup>nd</sup>.

Councilor Stokes stated the recent Rachel Kindness Carnival had a packed house. He commended everyone who made this event a success.

Councilor Stokes stated they did the taping today for the Fourth of July, and he commended E-TV staff for doing a great job and getting this up on You-Tube within a few hours.

Councilor Hall stated Powder Hollow Park could use more trash cans and perhaps recycling bins can be made available. She went on to question whether it was the state that brought in a port-a-potty, and will the state keep that clean.

She congratulated the Enfield Police Department for receiving its sixth accreditation. She noted this was the highest accreditation score achieved yet.

Councilor Hall congratulated the Enfield High and Fermi High graduates.

**MOTION #3724** by Councilor Hall, seconded by Councilor Arnone to suspend the rules to address under Miscellaneous Items 14 A1 through A4, E, F, G, H, I, J, L and M.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3724** adopted 9-0-0.

Councilor Arnone spoke about the need to police the Scantic River Park. He encouraged Mr. Chodkowski to read through the file regarding the associated problems with this state park.

He stated many people have been asking him where they can get the digital picture of Enrico Fermi High School. He stated his belief people can contact Richard Tanguay on Facebook, and he can help with this.



Councilor Davis stated Prudence Crandall's fifth grade had their "Moving Up" ceremony. She noted she was impressed with how many children received the Presidential Outstanding Education award. She explained that in order to receive this award a student must hold an "A" average and be involved in an extracurricular activity such as band or a community activity. She commended the teachers at Prudence Crandall, especially the fifth grade team of teachers because they are the glue, heart and soul for the students at Prudence Crandall.

### **TOWN MANAGER REPORT & COMMUNICATIONS**

Mr. Chodkowski stated the Council has within their packets the Projects & Activities Report for the last two weeks, and he can answer any questions or concerns the Council might have regarding this information.

He invited John Wilcox to summarize the one percent reductions identified by staff in order to balance the budget as a result of reductions and pass-through from Hartford.

Mr. Wilcox stated when the Council passed the budget, they had to reduce the budget for some anticipated budget cuts from the State. He noted when the budget was actually passed a couple weeks later, they said they'd return some money to the Board of Education depending on how the cuts went. He stated they determined the cuts in the Board of Education funding were approximately \$364,000 less than they had anticipated, therefore, they had to give that money back to the Board of Education. He noted that money and additional cuts totaling about \$643,000 needed to come out of the Town side of the budget. He stated to accomplish that they requested the department heads submit a one percent cut from their individual budgets. He stated the listing before the Council shows everyone's dollar reductions. He noted they had to get additional cuts from other places, therefore, they used Contingency on some of those. He stated most of these budget cuts were submitted by department heads.

Councilor Hall referred to the transportation that the State cut to the Board of Education and questioned if that's coming out of the pass-through to the Board of Education, and Mr. Wilcox responded yes. Councilor Hall questioned if the non-public transportation was also cut, and that's coming out of their side of the budget. Mr. Wilcox responded that's correct.

Councilor Szewczak questioned whether any programs have been cut because of these reductions. Mr. Chodkowski stated he's not aware that any programs have been reduced as a result of these cuts.

Mr. Wilcox stated these items don't account for the \$20 million dollar Governor's line item vetoes, and they do not yet know where those are coming from.

### **TOWN ATTORNEY REPORT & COMMUNICATIONS**

Attorney Bromson indicated he did not have a formal report this evening.

Councilor Deni thanked the Town Attorney regarding his research and response concerning the prayer. Attorney Bromson stated he did receive all affirmative responses, and it will be mailed tomorrow.

## **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

### **Enfield High School Renovation Building Committee**

Councilor Szewczak stated things are moving along.

Chairman Kaupin stated Jacob Audet, an Enfield High School student, mentioned that a lot of the public has been asking if there will be an opportunity to tour Enfield High School before the school opens in September. He noted tours are being set up, and these will be student-led tours. He stated they're working with class officers and class leadership students involved with Rachel's Challenge or mentoring programs. He noted they will train the students on how to conduct the tours. He stated tour dates are to be determined.

Councilor Szewczak pointed out the entire project won't be complete until January.

Councilor Edgar stated there was a complaint awhile ago from one of the residents next to Enfield High School who can't get out of her driveway, and this resident called him again complaining about this situation. Councilor Szewczak stated her belief this problem was resolved. She noted she will email the Chairman of the Building Committee concerning this.

Councilor Hall stated the first insurance meeting is scheduled for June 28<sup>th</sup>.

Chairman Kaupin stated there was a pre-referendum meeting last week, and the next meeting is scheduled for June 29<sup>th</sup> at 6:30 in the Enfield Room. He noted the public is welcome.

## **OLD BUSINESS**

**MOTION #3725** by Councilor Edgar, seconded by Councilor Cekala to remove Item #17 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3725** adopted 9-0-0.

**NOMINATION #3726** by Councilor Edgar to appoint April Mattoon to the John F. Kennedy Middle School Pre-Referendum Committee.

**MOTION #3727** by Councilor Hall, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3727** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared April Mattoon appointed to the John F. Kennedy Middle School Pre-Referendum Committee by a 9-0-0 vote.

All other appointments remained tabled.

Items C, D, E, F and G remained tabled.

## **NEW BUSINESS**

### **APPOINTMENTS**

**NOMINATION #3728** by Councilor Szewczak to reappoint Kevin Mooney (R) to the Greater Hartford Transit District for a term which expires 6/30/20.

**MOTION #3729** by Councilor Hall, seconded by Councilor Arnone to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3729** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Kevin Mooney reappointed to the Greater Hartford Transit District by a 9-0-0 vote.

**NOMINATION #3730** by Councilor Edgar to appoint Virginia Higley to the Inland Wetland and Watercourses Agency.

**MOTION #3731** by Councilor Hall, seconded by Councilor Edgar to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3731** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Virginia Higley appointed to the Inland Wetland and Watercourses Agency by a 6-3-0 vote, with Councilors Kaupin, Stokes and Szewczak voting against.

All other appointments remained on the agenda.

**RESOLUTION #3732** by Councilor Hall, seconded by Councilor Arnone.

WHEREAS, Chapter 58, Article II of the Town Code addresses Hawkers, Peddlers, and Auctioneers; and

WHEREAS, the Town Council proposes to regulate mobile food vendors and to amend Article II to include Section 58-35, Mobile Food Vendors; and

WHEREAS, the Town Council held a public hearing on May 16, 2016 to receive input from the residents of the Town of Enfield regarding the proposed amendment;

NOW, THEREFORE, BE IT RESOVLED, the Enfield Town Council hereby amends Chapter 58 of the Town Code to include Section 58-35, Mobile Food Vendors.

Councilor Cekala stated her impression there were certain places that were listed as to where food trucks can be. Mr. Bryanton stated the eight locations are not part of the ordinance, but rather they're part of the license application. He listed the locations as follows:

Enfield Town Hall parking lot  
South Street parking lot at the corner of Pearl and South Street  
The Barnes Boat Launch on South River Street  
Freshwater Pond Park (on the street where the Town has its Community Farmers Market)  
Brainard Park at 133 Brainard Road  
Hazardville Park (on the street or on School Street)  
Scantic River Park (Powder Hollow parking lot)  
Green Manorville Park (across from Nathan Hale School)

Mr. Bryanton stated these were the eight locations chosen by the Steering Committee.

Councilor Cekala stated her belief a food truck at the Scantic River Park is not going to help the problems being experienced with that park.

She questioned whether food trucks are limited to one location, or can they travel. Mr. Bryanton responded food trucks are allowed to travel from place to place.

Councilor Cekala questioned whether the eight locations should be included within the ordinance. Mr. Chodkowski stated it was believed the locations were excluded so that it would be simpler for the Council to revise locations.

Councilor Cekala questioned whether it should be referenced within the ordinance that there are only specific locations where food trucks can be. Attorney Bromson stated they will look at this.

Chairman Kaupin stated the first page, Section B2, states, "no mobile food vendor shall sell from any establishment or permanent location upon any street...except those approved by the Town Council". He noted this section could be further defined.

Councilor Deni questioned eliminating some locations because he's not comfortable with South Street, the boat launch or Powder Hollow.

Chairman Kaupin stated his understanding the food trucks are allowed at Powder Hollow Park where the ball fields are located, not the Scantic River Park. Mr. Bryanton stated they did discuss the ball fields, but they didn't want the trucks there because the Little League often sells food, and they didn't want the food trucks competing with the Little League. Councilor Cekala added they have a concession stand at the ball field.

Chairman Kaupin stated his impression food trucks couldn't be allowed at Scantic River Park because it's a state park, therefore, he thought the food trucks would be at Powder Hollow Park, however, they would not be in conflict with a league that has the park for a game along with a concession stand.

Councilor Arnone stated the Barnes Boat Launch has bass tournaments and an outfitter that takes fishing tours from the boat launch. He noted this could be a diamond in the rough for commerce in downtown Thompsonville. He pointed out there was the opportunity to have a national bass tournament, and he believes there's a lot of great activities that can happen at the boat launch. He stated he would like to see Enfield use its boat launches the same way Hartford uses their Adrian Landing, and it will have just the effect that they'd like to have.

Councilor Szewczak stated she would like the Health Department invited to a meeting to explain the regulations that the food trucks must abide by. She feels this will be informative to the Council and citizens. Chairman Kaupin stated perhaps they can invite the new Health Department Director to the July 5<sup>th</sup> meeting.

Councilor Stokes agreed with Councilor Arnone about the inclusion of the boat launch. He went on to state he'd like to see a review as to how this works out at the different locations. Chairman Kaupin stated the intent is to have a review on a yearly basis.

Councilor Hall stated she does not like food trucks in residential areas such as School Street. She noted the playground in that area does not have a lot of activity, and she doesn't see this area supporting a food truck. She questioned whether anyone considered the Lego Playground at Central Library as a stop since there's a lot of activity at that location. Mr. Bryanton stated they did not consider the library, although it's a good idea.

Chairman Kaupin stated the committee was a joint committee between the Council and Planning & Zoning. He noted when they were looking at locations, it was always intended for people to come and go. He cited Bushnell Park as an example with people walking to and from their offices, but people don't necessarily stay in that location. He noted that was the idea for the Hazardville playground so that if the truck could safely park to the side of the road between the "circle library" and Hazard Avenue, cars could park and pick up lunch and leave, or they could have lunch on the lawn or in the pavilion. He stated that was also the idea for South Street. He agreed with Councilors Arnone and Stokes about the boat launch. He noted he was at the CRCOG annual meeting in Glastonbury, and that town built a beautiful boathouse on the Connecticut River. He explained they have a regular boat launch, a canoe launch and food trucks visit this area.

Chairman Kaupin agreed with Councilor Hall's idea of the Central Library being another good location.

Chairman Kaupin then shared questions raised by Councilor Lee who could not be present this evening.

- Regarding the ordinance, Page 1, B4 – “connect to Town municipal utilities in connection with the sale of food” – Should we define what the utility is?
- Page 2, C4 – “each such licensee shall obtain a mobile food vendor license from the North Central District Health Department prior to the issuance of a license hereunder” – Wasn't it documented that a license from any Connecticut district is transferrable to other health districts, therefore, if they're permitted by the City of Hartford, do they have to get a North Central District permit?
- Under Item D – “No stand for the purpose of mobile food vending shall be of a height or size so as to obstruct the view of pedestrian or motor vehicle traffic. All stands shall be portable in nature”. What's the definition of a “stand”?
- Where is a requirement for an insurance certificate? Chairman Kaupin stated his belief that is in the license application, and Mr. Bryanton responded that's correct.
- Term of license to be set, and who administers? Chairman Kaupin stated his belief the license is for one year, and Mr. Bryanton responded that's correct.
- Is the Enfield Police Department ready?

Chairman Kaupin submitted the above questions to Mr. Bryanton, and he requested the Health Department Director be scheduled to attend the July 5<sup>th</sup> meeting.

Councilor Arnone stated there has been talk about having a summer basketball tournament in several of the parks, including the School Street park. He noted if someone organized this, a food truck could be invited to such a tournament.

Councilor Szewczak questioned whether the Town checked the rate that's being charged versus what other towns are charging to be competitive and fair to the Town, and Mr. Bryanton responded yes, they did.

**MOTION #3733** by Councilor Hall, seconded by Councilor Edgar to table this item.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3733** adopted 9-0-0.

## **ITEMS FOR DISCUSSION**

As concerns Item K. on the agenda, Chairman Kaupin stated they will consider this item at its July 5<sup>th</sup> Council meeting.

All other items were moved to Miscellaneous.

## **MISCELLANEOUS**

**MOTION #3734** by Councilor Stokes, seconded by Councilor Arnone to accept the Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3734** adopted 9-0-0.

**RESOLUTION #3735** by Councilor Arnone, seconded by Councilor Stokes.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: Unallocated Charges	FROM: Unallocated Charges
Transfer to Capital \$80,000	Contingency \$80,000
TO: Capital Nonrecurring	FROM: Capital Nonrecurring
Municipal Facilities \$80,000	CIP Fund Revenue 15/16 General Fund Transfer In \$80,000

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of June 9, 2016.

/s/ John Wilcox, Acting Director of Finance

Councilor Edgar questioned if this is the air conditioning at the library, and Mr. Chodkowski responded yes. Councilor Edgar questioned if these are temporary units, and Mr. Chodkowski responded yes, these are portable units, which will be purchased and they will be part of the permanent inventory. Councilor Edgar questioned if those units can be used anywhere else, and Mr. Chodkowski stated those units can be used anywhere else in the future. Councilor Edgar questioned to avoid a waiver, is this being done on an emergency basis, and Mr. Chodkowski responded no, they're actually purchasing these units off a state contract, so as a result they are not required to bid for this particular purchase. Councilor Edgar questioned if there's any thought of a permanent air conditioning system on top of the building. Mr. Chodkowski stated he's not in a position to answer that question at this time from the standpoint that the air conditioning unit associated with that facility is tied into the energy

performance contract, therefore, there's an intent to replace that unit and do so permanently, but that plan is contingent upon a successful referendum in the fall. Councilor Edgar stated the air conditioning unit is beneath the building right now, and he understands the cost to replace that is approximately \$600,000, and a roof top unit would cost \$180,000. He stated the Town already spent \$15,000, and they're spending another \$80,000, and for another \$85,000, they could have a permanent air conditioning unit on top of the building.

Councilor Deni stated he wants to be sure they're doing portable units because of the possibility that building might not be a permanent library. Mr. Chodkowski stated these are portable units.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3735** adopted 8-0-1, with Councilor Edgar abstaining.

**RESOLUTION #3736** by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Non-Departmental	
	Water/Sewerage	\$67,000
	Electricity	\$32,000
FROM:	Building & Grounds	
	Natural Gas	\$99,000

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of June 9, 2016.

/s/ John Wilcox, Acting Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3736** adopted 9-0-0.

**RESOLUTION #3737** by Councilor Arnone, seconded by Councilor Stokes.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM:	TO:	
Appropriated Fund Balance	Transfer Out – IT	\$202,026
\$202,026		



FROM:

TO:

Transfer from BOE

Transfer from General Fund \$202,026

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of May 27, 2016.

/s/ John Wilcox, Acting Director of Finance

Councilor Edgar stated his understanding Medicaid money was returned from the State to the Board of Education, and the Board of Education returned it to the General Fund, and now they're re-allocating this money to the Board of Education. Mr. Wilcox indicated that's correct. He noted they will reduce their transfer to the IT Fund by this amount, and that will allow them to take that money and allocate it as the BOE needs.

Chairman Kaupin stated this goes back to the last fiscal year. He noted the Board of Education and the administration made a concerted effort to go after these additional refunds from Medicaid, and at that time it was discussed with the Town Manager that if they were to undergo the effort and consume staff time and resources that they would appreciate the surplus over what was budgeted.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3737** adopted 9-0-0.

**RESOLUTION #3738** by Councilor Cekala, seconded by Councilor Hall.

RESOLVED, that the Enfield Town Council does hereby cancel the Regular Meetings of the Council scheduled for July 18, 2016 and August 15, 2016.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3738** adopted 9-0-0.

**RESOLUTION #3739** by Councilor Cekala, seconded by Councilor Arnone.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter the Enfield Town Council does hereby amend the classification plan to include the following revised job description for the Town of Enfield for the following position.

Chairman Kaupin requested the Town Manager explain what the small revision involves, and Mr. Chodkowski stated the revision can be found on the last page, and the required language from the Charter is "must have a Bachelor's Degree or higher from an accredited college or university within the major field of study in public administration or government and a minimum of five years of experience in public administration." He noted the final sentence - "A Master's Degree in public administration is highly desirable", is at the discretion of the Town Council.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3739** adopted 9-0-0.

**RESOLUTION #3740** by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter, the Enfield Town Council does hereby amend the classification plan to include the following job description for the Town of Enfield for the following position:

Add: (1) Head of Reference Services

Councilor Edgar questioned if this means the Assistant Librarian and this are one and the same. Mr. Chodkowski stated the Library Director indicated this job description would more adequately reflect the roles and responsibilities of the person who is actually performing the function of Reference Librarian.

Chairman Kaupin stated his understanding there are two positions that would be merged into one. Mr. Chodkowski indicated that's correct.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3740** adopted 9-0-0.

**RESOLUTION #3741** by Councilor Hall, seconded by Councilor Arnone.

WHEREAS, a public hearing was held on June 6 to allow interested citizens an opportunity to express their opinion regarding which programs shall be included on the Town of Enfield's Application under the provisions of the "Neighborhood Assistance Act;" and

WHEREAS, a proposal was submitted by the Hazardville Institute Conservancy Society; and

WHEREAS, the following proposal is acceptable to the Enfield Town Council within the guidelines for proposed programs under the "Neighborhood Assistance Act":

Energy Conservation Improvements: Interior Storms and Windows, Insulation, Heating and Cooling

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Town of Enfield's 2016 proposed program application submitted to the State of Connecticut Department of Revenue under the provision of the "Neighborhood Assistance Act" shall consist of the proposal identified in the preceding paragraph.
2. The Enfield Town Manager is hereby authorized to submit this application to the State Department of Revenue, and to approve any donations received as a result of this application

Councilor Davis stated she was asked this question – initially this was non-profit, then received town funds from the taxpayers – now to get a grant, it's back as a non-profit. Chairman Kaupin stated the Neighborhood Assistance Act allows non-profit organizations such as the Conservancy to approach businesses or corporations for tax credits through the Neighborhood Assistance Act. He explained the role that the Council plays is whether this is an appropriate use of Neighborhood Assistance Act funds. He noted there's no liability to the Town, and all the work is by the agency that applies for the credits.

Councilor Arnone stated his understanding these are state sales tax credits, not local tax credits, and Chairman Kaupin responded that's correct.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3741** adopted 9-0-0.

### **PUBLIC COMMUNICATIONS**

Deanna Compereto, 14 South Road

Stated her belief the commuter parking lot where people get the bus to go to Hartford would be a good place for the food trucks as well as the courthouse and industrial park.

### **COUNCILOR COMMUNICATIONS**

Councilor Stokes stated he received a text from Board of Education member, Lori Unghire, and she wanted him to announce that the opening ceremony committee, in cooperation with the Superintendent's office, is holding a tag sale at Enfield High School's new gym for all old sports and band equipment this Saturday from 9:00 to 1:00 p.m.

Referring to Ms. Compereto's suggestions, Councilor Arnone stated Council is only dealing with what the Town's jurisdiction is on food trucks, which is just public property. He noted when they've resolved that issue, it will go to private property and Planning & Zoning.

### **ADJOURNMENT**

**MOTION #3742** by Councilor Hall, seconded by Councilor Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3742** adopted 9-0-0, and the meeting stood adjourned at 8:37 p.m.

Respectfully submitted,

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Jeannette Lamontagne  
Secretary to the Council



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## TOWN OF ENFIELD

**TO:** Enfield Town Council

**FROM:** Bryan R.H. Chodkowski,  
Town Manager

**DATE:** June 29, 2016

**RE:** Bi-Monthly Projects & Activities Report (PAR)

**CC:** Town Department Directors &  
Direct Reports

The following is a brief summary of activities and their progress over the last two weeks. The title-lines highlighted in yellow represent areas where information reported has changed from previous Projects & Activities Reports.

### TOWN MANAGER'S OFFICE:

**General Comments:** For your reference, I will be out of the office from Thursday, June 30 through the morning of Tuesday, July 5. I will be in and around Town during this time and will remain accessible via email and both of my mobile phones should you need to contact me.

**Hazardville Institute Renovation Grant:** The Town Attorney's Office has provided some feedback to my office on how best to move the project forward. I will be following up with the Town Attorney's Office on a few things as well as reaching back out to the Institute on next steps and potential project scheduling.

**Clean Energy Committee:** The Committee met the evening of June 21. Its more notable actions in planning for the fall referendum included the planning of multiple direct mailers in October, providing a presences on the Green during the Fourth of July Festival, and the use of ETV moving forward.

**JFK Pre-Referendum Committee:** The Committee held their initial meeting on June 15. Some initial brain-storming occurred and several previous reports and studies were identified as potential resources for the group. The Committee is scheduled to meet again on June 29. Council will be provided updates as appropriate on this subject.



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## TOWN OF ENFIELD

### ETV

**High School Graduations:** Enfield and Fermi High Schools will be graduated on June 22 & 23. DVDs of both graduations will be available for purchase starting in mid-July. DVDs will cost \$10.00, cash only, and can be picked up at the reception desk at the Town Hall beginning the week of July 11.

**Additional Monthly Shoots:** We have the Vernal Pool informational shoot on June 29 in Council Chambers as well as The Rachel's Challenge Kindness Festival being filmed on June 17 at Fermi High School. A teacher Peer to Peer instructional video is in the process of being edited now. Our current June schedule will have us doing 17 video tapings and productions in 21 days.

### FINANCE:

**2016/2017 Budget:** As previously discussed with Council, legislation to enact the recommended 2016/2017 Budget reductions has been included in the July 5 Council Packet. This informational item will be removed from future PARs.

**Bond/Bond Anticipation Note Issue:** AFD Wilcox, Bond Counsel and I are working through the most appropriate debt issuance methods related to the EHS Renovation and 2015 ROADS projects. Once the final debt package is assembled and sold in accordance with Council's previous direction, AFD Wilcox will provide Council a detailed memorandum on this subject.

### LIBRARY:

**Book Sale:** Director Neely has reported that the total receipts from the event were approximately \$12,000. We would like to thank the Friends of the Library and the Citizens of Enfield for making this event a true success. This informational item will be removed from future PARs.

**Library Programing:** The Library kicked off its Children's and Adult Summer Reading programs on Wednesday, June 29.

**Cooperative Lending Services:** Due to its limited resources, the State Library has limited the number of items to be transferred from one library to another. The limit is now five items daily. This informational item will be removed from future PARs.

**Service Expansion:** Director Neely and his team are working to release new services to our library patrons. With a target date of August 1, Director Neely is planning to unveil Hoopla Digital. Hoopla Digital is designed to provide Enfield residents with simultaneous access to eBooks, eAudiobooks, downloadabel music, and streaming video. This informational item will be removed from future PARs.



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## TOWN OF ENFIELD

### HUMAN RESOURCES:

**Collective Bargaining:** The Department is processing the contractual wage increases for three of the seven unions scheduled for July 1, 2016. Specifically the Police Union, Public Works Union and Teamsters will be receiving wage increases on this date. The remaining four unions are either in the beginning or ending stages of contract negotiations.

**Layoff Notices:** On June 28, 2016 the Department mailed out five (5) unemployment compensation packages to the remaining armed school security officers. These positions were no longer funded after the Town Council adopted the recent budget for FY 2016-2017. This informational item will be removed from future PARs.

### TOWN CLERK:

**Dog Licensing:** To date 2,336 dogs have been licensed for the fiscal year beginning July 1. We anticipate being at 3,000+/- by the end of the fiscal year and will continue to have more residents licensing in July when tax payments are due. After July, the animal control officers usually start reminding delinquent owners to license as soon as possible. This informational item will be removed from future PARs.

**Legislation Codification:** The Town Code has been revised to include legislation adopted by the Town Council and the Planning and Zoning Commission through March 2016. The website has been updated and Supplement #10 has been distributed to all departments for their individual code books. This informational item will be removed from future PARs.

**Records Management Activities:** Staff worked with the Social Services Department to review their closed client files and received authorization from the Public Records Administrator to begin disposal of eligible records. Staff identified and disposed of 66 boxes of eligible records in Neighborhood Services and nine boxes in Youth Services. Additionally, Records Management assisted the Enfield Police Department with their records requirements for the accreditation certification by CALEA. Copies of disposal authorizations drafted by Records Management were provided to show compliance with some of the standards reviewed by the CALEA inspectors. This informational item will be removed from future PARs.

### POLICE:

**Vacant Police Officer Position:** Officer Brandon Caires has submitted his resignation from the department to assume a similar position in his hometown of Newington, CT. The Town of Enfield wishes Officer Caires all the best in his new community. Chief Sferrazza will look to fill the vacancy created by Officer Caires' resignation with the lateral hire of an already certified candidate. Council will be provided updates as appropriate on this subject.



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## TOWN OF ENFIELD

### **POLICE (Cont'd):**

**K-9 Unit Update:** In light of recent financial changes at the state level, the State Police have rescinded their initial offer to assist Enfield with the disposition of former K-9 Ranger. As such, the Enfield Police Department is looking to now partner with Connecticut Canine Services (CCS). Under the proposed agreement, CCS will sell K-9 Ranger on our behalf; minus a brokerage fee. Proceeds from the sale of K-9 Ranger would be applied to the future purchase of a new K-9. Enfield PD is waiting on the delivery of an agreement from CCS for this matter. Council will be provided updates as appropriate on this subject.

### **ECONOMIC DEVELOPMENT:**

**25 Bacon Road:** This property transfer was recorded in the Town Clerk's Office on June 17, 2016. New owners are WE 25 BACON ROAD LLC. This informational item will be removed from future PARs.

**Enfield Economic Development Committee:** DCD Bryanton and I continue to facilitate discussion with the Committee on how best to invest its time with supporting economic development in Enfield. Initial discussion about Tax Increment Financing (TIF) was positive and a more detailed discussion is planned for their July meeting. Council will be provided updates as appropriate on this subject.

### **COMMUNITY DEVELOPMENT:**

**Community & Farmers Market:** As a reminder, the Market is scheduled to begin on July 13 and will continue every Wednesday evening through October 26.

**Brownfield Remediation Grant:** Following up on the June 9 presentation for the 98 Prospect St. project, the selection panel will decide on grant awards over the next few weeks. Our consultant believes we made a good impression. Council will be provided updates as appropriate on this subject.

**One Main St. Property:** Last week, Eversource provided a draft Access Agreement to the Town for environmental site assessment work. The agreement is being reviewed by our environmental attorney from Shipman & Goodwin. The project will be funded through a DECD Brownfield Assessment grant. We are hoping to begin testing this summer. Council will be provided updates as appropriate on this subject.

**Enfield Revitalization Committee:** In an effort to help facilitate the Committee's future activities, I provided them a presentation about our economic development plans on June 23. The presentation the Committee saw was the same presentation I made to Town Council on April 4. Overall, the presentation was well received by the Committee and will spur further activities of the Committee.



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## TOWN OF ENFIELD

### **BUILDING SERVICES:**

General Monthly Permit Information: In May, the Town issued 190 permits for a total construction value of \$5.6M and a fee value of \$75,928 on issued permits.

Notable Projects In Progress:

Mayfield Luxury Apartments  
TJ Maxx  
Mobil Gas Station, 100 Elm Street

Enfield High School  
Medical Offices, 160 Hazard Avenue  
Advance Auto Parts Distribution Center  
(racks and conveyors)

### **PLANNING & ZONING:**

Planning and Zoning Commission: A work session was recently held to begin the process of updating the zoning map and regulations consistent with the adopted Plan of Conservation and Development. Council will be provided updates as appropriate on this subject.

Planning & Zoning Recent Approvals:

- Ashley Furniture Distribution Center

Planning & Zoning Pending Applications:

- Zone change on Elm Street to allow bank, retail, and child care
- Additions to two businesses in industrial park

Planning & Zoning Pre-application Assistance:

- Camerota Truck Parts
- Yankee Castings
- 25 Bacon Rd.

### **EMS:**

Medic 3 Refurbishment: The Ambulance Specifications Team has begun the initial review of the proposal for the re-chassis of the 2010 Ambulance (Medic 3) from our builder, American Emergency Vehicles. Council will be provided updates as appropriate on this subject.

Training (Provided): EMS completed training for the Recreation Department lifeguards and camp councilors for first aid, safety, accessing 911, and preparing for EMS arrival and the orderly transfer of patient care.





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## TOWN OF ENFIELD

### EMS (Cont'd):

**Training (Received):** EMS staff completed a 16 hour Tactical Emergency Casualty Care course. This course is a nationally recognized for EMS providers. This course covers topics designed to decrease preventable deaths in tactical situations, or incidents with mass violence. Topics include treatment of traumatic injuries, evacuation of victims, and safety strategies for responders.

**Calls for Service Breakdown (May 2016):**

Trauma	137 (total)
• MVC	37
• Falls	67
• Other	33
Medical	195 (total)
• Cardiac	49
• CPR	4
• Respiratory Issue	51
• Allergic/Anaphylaxis	6
• Possible O.D.	14
• Administration of Narcan	6
• Behavioral Health	65
Lift Assist	30
• Transported	Unavailable
Average Response Time	6:46
All Calls Total:	576

### INFORMATION TECHNOLOGY:

**Enfield Public Schools:** The department is gearing-up to reimage and upgrade computers associated with five computer labs, the Career Center, Library services, and school administration as a result of the Fermi/Enfield High School Consolidation. New equipment is also on order for the CAD, Graphic Arts, and World Language labs.

**SCCM Enhancement:** IT will be retiring our Kace appliance and moving to System Center Configuration Manager (SCCM). SCCM is a part of our Microsoft infrastructure and will assist us in remote connections to staff and student devices, cutting downtime in half. SCCM allows us to "push down" and automate software updates and installs, as well as reduce costs. We are just beginning to touch on the enhancements SCCM allows us. Council will be provided updates as appropriate on this subject.



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## TOWN OF ENFIELD

### RECREATION:

*Prudence Crandall Playscape:* Staff recently received a conceptual lay-out drawing of the playscape; which has been approved. Additionally, the Principal at Prudence Crandall has selected the colors for the structure. Once the new fiscal year begins, the playscape will be ordered. The estimated delivery time is 8-10 weeks from the date of order. Council will be provided updates as appropriate on this subject.

*Skate Park:* The vendor has provided staff a base contract for the project. Recreation and Engineering staff have reviewed the document and forwarded it on for comment from DPW administration. Following review by DPW administration, the document will be forwarded to the Town Attorney's Office for final review and approval. Recreation Supervisor Keller and the local skate advocacy group met on June 6 to discuss the project. The advocacy group is happy with the selected vendor and a Skype meeting for site design involving all parties is being scheduled. The skate advocacy group is also planning to start fundraising for additional amenities soon. Council will be provided updates as appropriate on this subject.

### SOCIAL SERVICES:

*Family Resource Center:* The FRC is coordinating the creation of a Creative Play Center at the Stowe Early Learning Center. This is a result of a \$40,000 grant received from the Hartford Foundation for Public Giving. A planning committee has been formed and parents will play an important role in the design and implementation of this project. The Creative Play Center is slated to open in October. Council will be provided updates as appropriate on this subject.

*Transit Services:* Magic Carpet had 3,131 passengers for the month of May, an average of 130 passengers a day. We are in the process of ordering two new buses for Magic Carpet with grant funds. Council will be provided updates as appropriate on this subject.

*Senior Services:* Both the Senior Center and the Adult Day Center are in the process of national reaccreditation which requires an intensive policy/program review and an on-site peer review. Council will be provided updates as appropriate on this subject.

*Volunteer Income Tax Assistance Program:* This year, the program served more than 900 Town residents in the 2015 tax season. A small grant from the Village for Children and Families provides for a part-time coordinator who schedules and supervises 25 volunteers. Together they provided 1,900 hours of volunteer tax preparation, helped 287 people access state and federal Earned Income Tax Credits totaling \$616,401 and generated \$361,972 in state tax refunds. This informational item will be removed from future PARs.



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## TOWN OF ENFIELD

### **SOCIAL SERVICES (Cont'd):**

**Miscellaneous Grant Updates:** The Department received notification from the Connecticut Office of Early Childhood that our School Readiness grant application for SFY 2017 has been funded in the amount of \$262,366. This provides for 28 child care slots. The Department received notification from the Connecticut Office of Policy and Management that our grant request for funding to support School-Police collaboration was denied. The Director of Social Services has requested a debriefing to review the comments from the Review & Selection Committee.

### **PUBLIC WORKS:**

**Crescent Lake Association:** On June 23, Engineer Rodriguez and I met with several members of the Crescent Lake Tax District Executive Board. It appears a tentative resolution might have been reached. Leadership was briefed about this matter on June 29 and is scheduled for discussion on July 5 in Council's Special Session.

**Hazard Avenue/Taylor Road Construction:** Connecticut Water has requested permits from the Town to connect new watermain to existing watermain. The watermain connection point is located under the intersection of Hazard Ave. and Taylor Rd. This request is being evaluated for impact and all options remain under consideration from limited through traffic, to night work, to limited road closure. Council will be provided updates as appropriate on this subject.

**Taylor Road Construction:** On June 8, notice was sent to the residents of Taylor Road that the reconstruction of their street would begin the week of June 20. Additionally, a meeting with residents to address their concerns was held on June 16. The project will start with drainage work followed by that work directly associated with the travel lanes of Taylor Road. This item will be updated for Council as necessary throughout the project.

**Park Street Reconstruction:** On June 8, notice was sent to the residents of Park Street that their street would be reconstructed later this summer, following the completion of the Taylor Road Reconstruction Project. The notice included basic project information and a general project timeline. Additionally, a meeting with residents to address their concerns was held on June 16. This item will be updated for Council as necessary throughout the project.

**North Street Reconstruction:** On June 9, notice was sent to the residents of North Street that the reconstruction of their street would begin in the next 30 days. The project entails the reclamation of the existing roadway followed by drainage improvements, roadway base work, and finally the repaving of the roadway. This item will be updated for Council as necessary throughout the project.



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## TOWN OF ENFIELD

### **PUBLIC WORKS (Cont'd):**

**Green Manor – South:** On June 9, notice was sent to the residents on four of the streets located in this subdivision that the reconstruction of their streets would begin in the near future. The project entails the reclamation of the existing roadway; followed by drainage improvements, roadway base work, and finally the repaving of the roadway. Council will be provided updates as appropriate on this subject.

**CT 220-Elm St. Resurfacing:** ConnDOT is planning night work on the Elm Street Resurfacing project. The project will begin on July 17 with the milling of Elm St. at RT 5. The milling will end on the night of July 20 just east of Asnuntuck Community College. The paving of this project area will begin the night of July 24 and is anticipated to end the night of July 28.

**Manhole Lid Offset & Adjustment Inquiry:** The Town is aware that adjustments to certain manhole lids are necessary on roads that received treatment under recent pavement preservation efforts, including Washington Road and the southern portion of Raffia Road. DPW staff is preparing a schedule to perform this work. As for the northern portion of Raffia Road, this work was performed in 2011-12. Over the next several weeks, DPW staff will evaluate the manholes on this northern stretch of Raffia Road and report our findings and whether a current funding source exists to make the adjustments. Council will be provided updates as appropriate on this subject.

**Clean Water Fund:** CT DEEP has reassessed our reclamation plant project's readiness. As a result, our project scoring has increased and now meets minimum scoring requirements for state funding. Our project's future status on the funding list will be reassessed in January 2017.

**Streetlight Maintenance:** DPW staff is transitioning to in-house maintenance of street lights. Trucks, supplies, and personnel are ready to go and have started a "soft" transition as of June 27. Vendor's contract expires June 30.

**Library HVAC Update:** Our portable units have been purchased and are scheduled for delivery on July 8, at which point we will swap out rented units. Library Director Neeley is applying for grant to help fund the purchase and installation of a permanent unit.

**Route 5 Bike Path:** The Town has been contacted by ConnDOT about including a bike lane or bike path in the RT 5 right-of-way between Franklin St. and South Rd. ConnDOT, their consultant, and Town staff met to discuss this project on June 29.

If you have any questions or concerns regarding and of the information contained in this report, or on any other matter, please do not hesitate to contact me. I can be reached via cell phone (860-209-0969) or via email ([bchodkowski@enfield.org](mailto:bchodkowski@enfield.org)).



# TOWN OF ENFIELD

June 30, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution for the adoption of Mobile Food Vendor Ordinance**

Councilors:

**Highlights:**

- In June 2015 the Town Council formed a Subcommittee to explore the issue of mobile food vendors in public places
- The Subcommittee determined that there should be a permit process to allow mobile food vendors at specific public locations throughout the town
- The Subcommittee, with assistance from staff crafted a mobile food vendor ordinance which requires a vote by the Town Council
- A public hearing for the ordinance was held on June 6, 2016.

Per the request of the Town Council Leadership the proposed Mobile Food Vendor Ordinance is provided for your consideration. The proposed ordinance has been reevaluated by the Town Attorney's office based on staff concerns about enforcement issues. The Town Attorney has provided the attached comments for your consideration. Any issues discovered once the ordinance is in place will be addressed through policy updates.

**Budget Impact:**

There will be no impact to the Town budget.

**Recommendation:**

Town Council adoption of proposed ordinance.

Thank you.  
Respectfully Submitted,

Peter Bryanton  
Director of Community Development

**Attachments:**

1. Resolution
2. Ordinance
3. License Guidelines & Application form

**ENFIELD TOWN COUNCIL**  
**RESOLUTION No. \_\_\_\_\_**

**Resolution to Amend Chapter 58 of the Town Code of Enfield, Article II, Hawkers,  
Peddlers and Auctioneers, Section 58-35. Mobile Food Vendors**

**WHEREAS**, Chapter 58, Article II of the Town Code addresses Hawkers, Peddlers, and Auctioneers; and

**WHEREAS**, the Town Council proposes to regulate mobile food vendors and to amend Article II to include Section 58-35, Mobile Food Vendors; and

**WHEREAS**, the Town Council held a public hearing on May 16, 2016 to receive input from the residents of the Town of Enfield regarding the proposed amendment;

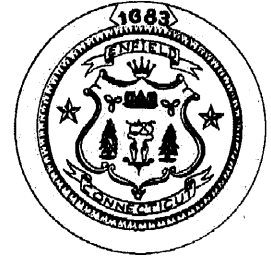
**NOW, THEREFORE, BE IT RESOLVED**, the Enfield Town Council hereby amends Chapter 58 of the Town Code to include Section 58-35, Mobile Food Vendors.

**Chapter 58 - PEDDLERS AND SOLICITORS**  
**ARTICLE II. – HAWKERS, PEDDLERS AND AUCTIONEERS**  
**Sec. 58-35. - Mobile Food Vendors**

- a) A “mobile food vendor” is one who sells food and/or drink which is processed or prepared in, and sold from, a licensed or moveable vehicle to walk-up customers. A mobile food vendor shall include “food truck” vendors.
- b) No mobile food vendor shall:
  - 1) Conduct business upon any street, alley, sidewalk, park or any other public place unless he/she has obtained a license pursuant to subsection (c) hereof, which permits the sale of food in such public place as permitted thereunder, and, in no case shall such sale be allowed without approval by the Chief of Police or his designee;
  - 2) Sell from any establishment or permanent location upon any street, alley, sidewalk, park or other public place except in a location designated for a mobile food vendor approved by the Town Council or its designee;
  - 3) Park or stand his wagon, automobile or other vehicle upon any sidewalk or sidewalk area, or upon any street, alley, highway or public thoroughfare so as to cause or increase congestion, obstruct travel or inconvenience the public. For the purpose of this section, the judgment of a Police Officer, exercised in good faith, shall be conclusive as to whether the area is congested, or the public impeded or inconvenienced; and.
  - 4) Connect to town/municipal utilities in connection with the sale of food.
- c) A mobile food vendor shall obtain a license as follows:
  - 1) Subject to the provisions of Chapter 54 of the Town Code, the Enfield Chief of Police or his designee may approve an application for a license to use a public place designated by the Town Council; provided, however, that the Enfield Police Chief or his designee may, after considering the location or area in which the applicant proposes to conduct his business, the type of business to be conducted and other applicable information, determine that the mobile food vending would constitute an obstruction of the public way or place, would constitute a safety hazard or other hazardous condition upon the public way or place, would not be in compliance with the laws of the Town, and may deny the application for a license or issue a license with reasonable conditions.
  - 2) Before the issuance of any such license, the Chief of Police shall cause such investigation of the applicant as the Chief may deem necessary in order to determine whether or not such applicant seeks to engage in a legitimate and lawful enterprise.

- 3) Each such licensee shall be issued and shall prominently display upon such licensee's vehicle in a conspicuous place such identifying signs or insignia as the Chief of Police shall determine, which sign or insignia shall be displayed at all times while such business is being conducted within the Town by such licensee.
- 4) Each such licensee shall obtain a mobile food vendor license from the North Central-District Health Department prior to the issuance of a license hereunder.
- 5) The Chief of Police, or his designee, may revoke a license issued pursuant to this ordinance for the following reasons:
  - i. loss or suspension of the North Central-District Health Department issue mobile food vendor license;
  - ii. expiration of any applicable state required motor vehicle registration of the mobile food vendor's vehicle;
  - iii. participation by the licensee and/or his/her/its employee in criminal activity during mobile food operations;
  - iv. vending from an unapproved or undesignated location; or
  - v. violation of the provisions of this ordinance or the Vending Regulations and Restrictions set forth in the Mobile Food Vendor License.
- d) No stand for the purpose of mobile food vending shall be of a height or size so as to obstruct the view of pedestrian or motor vehicle traffic. All stands shall be portable in nature.
- e) No vehicle or stand shall be so located or placed as to obstruct pedestrian or motor vehicle traffic or be detrimental or injurious to public safety or interfere with the use of any street, sidewalk or public place by the public at large.
- f) All food for sale by a mobile food vendor shall be contained upon or within the vehicle or stand used by the mobile food vendor. In no case shall any food be placed directly upon a street, sidewalk or public place.
- g) Adequate trash containers, directly adjacent to the food service, shall be maintained by the mobile food vendor. Vendors shall be responsible for removing trash discarded by their customers within the designated vending areas.
- h) No mobile food vendor shall, while stationary, shout, blow a horn, ring a bell or use any sound device for the purpose of attracting attention.
- i) Only the Enfield Town Council, by resolution, may designate approved locations for a mobile food vendor on any street, alley, sidewalk, park or other public place.





## **MOBILE FOOD VENDOR LICENSE GUIDELINES & APPLICATION**

Attached is an application for a Food Vendor License in the Town of Enfield. It must be completed in its entirety prior to being submitted. The vending license will be valid for a period not to exceed one year from the time of application. The application will take no longer than thirty (30) business days to be processed.

The following is a list of items needed to complete the application:

1. A copy of your current Connecticut Sales and Use Tax Permit.
2. A copy of your valid driver license(s) for each driver and, or vendor
3. Application to be signed by the Police Department.
4. A copy of the Health Department Mobile Food Vendor License.
5. Mobil vendors will complete vehicle section on page 2 of application.
6. Mobil vendors will present the vehicle at the Police Department for inspection. Valid registration and insurance card are required.
7. Submit to fingerprint and background records check.

**The application fees are:** \$250 per Mobile Food Vehicle.

**Duration of License:** Mobile Food Licenses shall be valid for a period not to exceed one year from the time of application.

### **Designated Vending Locations**

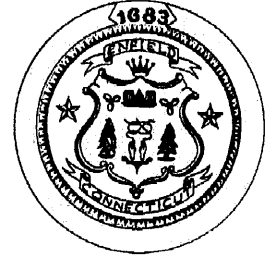
Mobile Food Vending shall only be performed in Town approved locations. Town approved locations are listed as follows:

- Enfield Town Hall parking lot: 820 Enfield Street
- South Street public parking Lot: Corner of Pearl and South Street
- Barnes Boat Launch parking lot: 12 South River Street
- Freshwater Pond Park: (On-street parking, south side of North Main Street only)
- Brainerd Park parking lot: 133 Brainard Road
- Hazardville Park (On-street parking, east-side of School Street only)
- Powder Hollow Park parking lot: End of Dust House Road
- Green Manorville Park parking lot: 198 Taylor Road
- Enfield Central Library parking lot: 104 Middle Road

**Locations shall be designated by posted signs.**

## **Vending Regulations and Restrictions**

1. All vendors (vending on the public streets or property) must first have a license issued to them by the Enfield Police Department.
2. The vendor must have a valid Health Department license accompanying his/her vendor's license and comply with all applicable Health Department regulations.
3. The vehicle must be in compliance with all State motor vehicle laws and be equipped with: a convex mirror mounted on the front of the vehicle, (so the driver, in his normal seating position, can see the area in front of the truck obscured by the hood).
4. Any applicant who receives a license shall prominently display said license in the motor vehicle he uses to vend.
5. A license is not transferable or assignable.
6. During such time the licensee is engaged in vending, the issued identification badge shall be worn constantly on the front of his outer garment in such a way as to be conspicuous.
7. A licensee shall only vend in Town approved designated locations.
8. A licensee shall vend only when the motor vehicle is lawfully parked or stopped.
9. A licensee shall vend only during the hours of 6:00 a.m. to 9:00 p.m.
10. A licensee shall vend only from the side of the truck away from moving traffic and as near as possible to the curb or the edge of the street in designated locations.
11. A licensee shall not vend to a person standing in the roadway.
12. A licensee shall not back his motor vehicle to make or attempt a sale.
13. A licensee shall not allow any person to ride in or on said motor vehicle except the licensee, his employee or authorized agent.
14. A licensee shall provide trash and recycling receptacles for their patrons and will be responsible to remove all trash and garbage generated from their business when they leave the area.
15. No vehicle or stand or other item related to the operation of a vending business shall touch, lean against or be connected or affixed to any building or structure, including but not limited to lampposts, parking meters, mailboxes, traffic signal stanchions, fire hydrants, tree boxes, benches, bus shelters, refuse baskets, traffic barriers, or city utilities of any kind.



**MOBILE FOOD VENDOR  
LICENSE APPLICATION**

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

D.O.B. \_\_\_\_\_ Age \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Eyes \_\_\_\_\_ Hair \_\_\_\_\_ Telephone # \_\_\_\_\_

Business Name \_\_\_\_\_ Tax ID# \_\_\_\_\_

Home Office Address \_\_\_\_\_

If Incorporated Where \_\_\_\_\_

Applicants Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Supervisor's Address \_\_\_\_\_

Supervisor's Telephone # \_\_\_\_\_

Has applicant, company, or listed employees ever applied for or held a license to vend in Enfield? Yes \_\_\_\_\_ No \_\_\_\_\_

Applicants must fill out the section below for each vehicle to be used. Attach additional sheets if necessary.

Physical description of vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_

Year \_\_\_\_\_ Registration # \_\_\_\_\_ State \_\_\_\_\_

V.I.N. # \_\_\_\_\_

Color and Markings (describe any logos, advertising, or company identification displayed) \_\_\_\_\_

\_\_\_\_\_  
Please provide a copy of your North Central District Health Department Food Service License.

Please provide copies of valid driver licenses for operating vendors.

Please provide recent Passport Type Photograph for Applicant / employees.

Signature of Applicant \_\_\_\_\_

\_\_\_\_\_  
**-For Enfield Police Department Use Only-**

Has the Applicant provided all required documentation?      Yes\_\_\_\_\_      No\_\_\_\_\_

Has a background check been performed on the Applicant and their employees?

Yes\_\_\_\_\_      No\_\_\_\_\_      Explain\_\_\_\_\_

License Number issued: \_\_\_\_\_

Signature of Reviewing Officer \_\_\_\_\_



## TOWN OF ENFIELD

June 10, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution to approve a three year collective bargaining agreement with IAEP, Local # R1-717, NAGE, SEIU (Paramedics & EMT's Union).**

Councilors:

**Highlights:**

- On September 25, 2015, initial contract negotiations commenced between the International Brotherhood of Teamsters, Local #671 IAEP, Local # R1-717, NAGE, SEIU ("Union") and the Town of Enfield. The Union represents Paramedics and Emergency Medical Technicians.
- The contract calls for revised language including changes in wages, employees' Health Savings Account ("HSA") health insurance plan, operational language and memorializing practices and protocols currently applied in the EMS Department.
- The employee's premium share for health insurance shall be 15% on July 1, 2015 and 15% on 2016 and 2017 as well.
- The Union ratified this contract (17 for – 2 against) on June 10, 2016.
- To meet the Town of Enfield's 10 day posting process, this proposed new contract will be "tabled" at the June 20<sup>th</sup>, 2016 Town Council meeting so that the public has the opportunity for review.
- To meet the statutory deadline, the Town Council must vote to "accept" or "reject" this contract by July 5<sup>th</sup>, 2016 or else this contract will be deemed "approved" under § C.G.S. Sec. 7-474.

**Budget Impact:**

The contract calls for a retroactive wage increase of 2% on July 1, 2015, a wage increase of 2% on July 1, 2016, and a wage increase of 2% on July 1, 2017. The estimated net increase to the budget over a three year period is \$101,162 dollars or 1.98% annually.

**Recommendation:**

This office recommends that this resolution be approved.

Respectfully Submitted,

A handwritten signature in black ink, reading "Steven V. Bielenda".

Steven V. Bielenda, Esq.  
Director of Human Resources

**Attachments:**

1. Resolution.
2. Contract with revisions.
3. Tentative Agreement.

## **ENFIELD TOWN COUNCIL**

RESOLUTION NO. \_\_\_\_\_

### **Resolution to approve a three year collective bargaining agreement with IAEP, Local # R1-717, NAGE, SEIU (Paramedics & EMT's Union)**

RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the IAEP, Local # R1-717, NAGE, SEIU (Paramedics & EMT's Union) dated July 1, 2015 through June 30, 2018.

Date Prepared: June 10, 2016

Prepared by: Steven Bielenda



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# TOWN OF ENFIELD

Date: June 28, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds for Recreation \$2,500.**

Councilors:

**Highlights:**

- Funds are needed to cover the seasonal aquatics salaries for the remainder of the fiscal year.

This fiscal year the Recreation Department was able to offer more swimming lessons and open swim times than previously budgeted.

**Budget Impact:**

Funds are available in the Recreation Administration temporary/seasonal account to cover the Recreation Swimming Programs temporary/seasonal account.

**Recommendation:**

To transfer the funds to allow the aquatics programs to operate through the end of the fiscal year.

Respectfully Submitted,

Mary Keller  
Recreation Supervisor

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

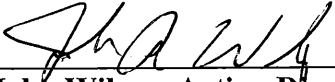
**TO:        Recreation Swimming Programs**

Salaries – Temp/Seasonal	261-36300-513000	\$2,500.00
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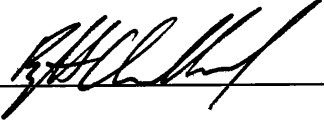
**FROM:    Recreation Administration**

Salaries – Temp/Seasonal	261-36001-513000	\$2,500.00
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**CERTIFICATION:** I hereby certify that the above-stated funds are available as of June 28, 2016.

  
\_\_\_\_\_  
John Wilcox, Acting Director of Finance

6/28/16  
\_\_\_\_\_  
Date:

APPROVED BY:  \_\_\_\_\_ Town Manager

Date: 6/29/16





## TOWN OF ENFIELD

July 5, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request to Dispose of Surplus Property Valued in Excess of \$2,000**

Dear Councilors:

**Highlights:**

1. Adopted Policy for Disposition of Town-Owned Surplus Personal Property requires Town Council approval for disposition of surplus property valued at two thousand dollars (\$2,000) or more.
2. Public Works has identified "*Surplus Property*" that is unneeded presently or in the foreseeable future and/or is no longer of benefit to the Town.
3. The following *Surplus Property* (detailed on the enclosed sheets "ASSET DISPOSAL AND TRANSFER FORM-ITEMS VALUED AT \$2,000 OR MORE" is valued in excess of \$2,000)

<u>Surplus Property</u>	<u>Estimated Value</u>
John Deere Telehandler 3200 Extend A Boom	\$17,500
2001 International 2674 6x4 Roll-Off	\$ 5,000
2003 Ford F550 4x4 Plow Truck/All Season Dump Body	\$ 7,000
2009 Dodge 4500 Ambulance	\$16,000 - \$20,000

4. The sale of the equipment will be announced by public notice and sold via online Internet auction.

**Budget Impact:**

The funds obtained by selling this vehicle/equipment will be used toward future purchases of equipment thus reducing the amount of capital requests and expenditures.

**Recommendation:**

Approve the Resolution authorizing disposal of vehicles/equipment as detailed on "ASSET DISPOSAL AND TRANSFER FORM-ITEMS VALUED AT \$2,000 OR MORE" enclosed.

Respectfully Submitted,

Jonathan Bilmes, PE  
Public Works Director

**Attachments:**

1. Resolution for Transfer of Funds
2. Attachment A

**ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

**Resolution Authorizing the Disposition of Town-Owned Surplus  
Personal Property**

**WHEREAS,** the Town of Enfield adopted Resolution #3002 establishing a policy for the Disposition of Town-Owned Surplus Personal Property;

**WHEREAS,** *Surplus Property* is defined as “tangible personal property owned by the Town of Enfield that has been determined to be unneeded presently or in the foreseeable future, or that is no longer of value or use to the Town”;

**WHEREAS,** the Policy requires that the Town Council approve the disposition of *Surplus Property* valued at Two Thousand Dollars (\$2,000) or more;

**WHEREAS,** the Department of Public Works has identified the property listed on Attachment A as *Surplus Property* valued at Two Thousand Dollars (\$2,000) or more;

**WHEREAS,** the Town Manager has reviewed the recommendations by the Department Of Public Works and now seeks Town Council approval;

**NOW THEREFORE, BE IT RESOLVED,** the disposal of the property listed on Attachment A, pursuant to the policy for the Disposition of Town-Owned Surplus Personal Property, is hereby approved.

Date Prepared: November 2, 2015

Prepared by: Public Works Director

**ATTACHMENT A**

<u>YEAR VEHICLE/EQUIPMENT</u>	<u>SERIAL/VIN#</u>	<u>MILEAGE/HOURS</u>	<u>EST. VALUE</u>
John Deere Telehandler 3200 Extend A Boom	Z03200X204162	172,515miles/4,929 hours	\$17,500
2001 International 2674 6x4 Roll-Off	1HTGLAHT61H378596	742,000 miles/21,200 hours	\$ 5,000
2003 Ford F550 4x4 Plow Truck/All Season Dump Body	1FDAF57P73ED00396	72,000 miles	\$ 7,000
2009 Dodge 4500 Ambulance	3D6WC66L19G542023	173,616 miles	\$16,000 - \$20,000



# TOWN OF ENFIELD

June 28, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds for the Department of Public Works - \$14,433.54**

Councilors:

**Highlights:**

- An extensive cracksealing program is scheduled for the late summer/early fall of 2016 designed to preserve 28.7 miles of Town roads that are in good condition.
- Proposals have been received from contractors to do the work and the contract has been awarded to Costello Industries of Newington, Connecticut.
- The Future Town Roads capital account has been the source of funds for prior cracksealing work.
- The Future Town Roads capital account doesn't have an available balance sufficient to fund the entire contract.
- The Thompsonville Village Center Painting project will be complete by mid-July.
- Excess funds are available in the Thompsonville Village Center Painting capital account that could be transferred to the Future Town Roads capital account.

**Budget Impact:**

A transfer of \$14,433.54 from the Thompsonville Village Center Painting account can be made with no budget impact.

**Recommendation:**

I recommend that Council approve the resolution.

Respectfully Submitted,

Billy G. Taylor, P.E.  
Deputy Director of Public Works

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. \_\_\_\_\_

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

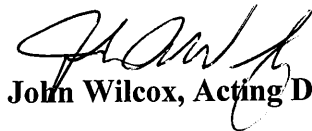
**TO: CIP**

Future Town Road Projects	31008530 – 545000	\$ 14,433.54
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**FROM: CIP**

T'ville Village Center Painting	31008864 – 543100	\$ 14,433.54
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**CERTIFICATION:** I hereby certify that the above-stated funds are available as of June 28, 2016.



John Wilcox, Acting Director of Finance

APPROVED BY: \_\_\_\_\_

Town Manager

Date: 6/29/16



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# TOWN OF ENFIELD

June 29, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject:** Request for Transfer of Funds for Town Attorney, \$20,828.32

Councilors:

**Highlights:**

- The Town Attorney position was budgeted at \$55,000 for fiscal year 2015/16.
- In January you appointed a new Town Attorney at a salary of \$88,433 which included the additional position of Safety Coordinator.
- This position also included a stipend and life insurance benefits.
- Accordingly, a transfer of funds to our Salaries, Stipend, Life Insurance, Social Security and Medicare accounts is required to cover the difference.

**Budget Impact:**

No significant impact is anticipated.

**Recommendation:**

It is recommended that the transfer be approved.

Respectfully Submitted,

Christopher W. Bromson  
Town Attorney

**Attachments:**

1. Resolution.

**20,507.44 ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. \_\_\_\_\_

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

**TO: 1300 Town Attorney**

Salaries	10130000-511000	\$18,068.04
Stipend	10130000-516000	\$1,326.52
Life Insurance	10130000-521500	\$134.05
Social Security	10130000-522000	\$1,054.90
Medicare	10130000-522100	\$244.81

**FROM: 1300 Town Attorney**

Postage	10130000-553500	\$ 30.00
Travel	10130000-558000	\$ 50.00
Office Supplies	10130000-561200	\$ 34.47
Publications	10130000-564300	\$206.41
Contingency	10800092-584000	\$20,507.44

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of June , 2016.



**John Wilcox, Acting Director of Finance**

**APPROVED BY:**  **Town Manager** **Date:** 6/29/16



# TOWN OF ENFIELD

June 28, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request to increase the Total School Appropriation**

Councilors:

**Highlights:**

- The 2017 budget adopted on 5/2/2016 included estimated revenues of \$28,447,779 from the State for education.
- The 2017 budget adopted by the State legislature included educational funding to the Town of Enfield of \$28,811,133.
- The Town Council agreed to increase the appropriation to the Board of Education by the amount that education funds allocated by the State exceeded the amounts in the Town's adopted budget.

**Budget Impact:**

This resolution increases the Total School Appropriation by the amount of additional educational funds that were included in the State FY17 budget. There is no overall impact to the budget.

**Recommendation:**

I recommend that the Town Council approve the attached resolution.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John A. Wilcox", is written over the printed name.

John A. Wilcox  
Acting Finance Director

**Attachments:**

1. Resolution



**RESOLUTION INCREASING THE FISCAL YEAR 2017 APPROPRIATION TO THE  
TOWN OF ENFIELD BOARD OF EDUCATION**

**WHEREAS**, on May 2, 2016 the Town of Enfield budget adopted a Total School Appropriation of \$67,626,095; and

**WHEREAS**, the adopted budget included estimates of educational funding from the State of Connecticut for:

Public School Transportation of \$301,902 (account 10040000 413340),  
Non-public School Transportation of \$134,934 (account 10040000 413350);  
Education Cost Sharing of \$28,010,943 (account 10040000 413300); and

**WHEREAS**, the adopted budget of the State of Connecticut reduced funding for Public School Transportation by \$301,902 and for Non-public School Transportation by \$134,934; and

**WHEREAS**, the adopted budget of the State of Connecticut increased funding for Education Cost Sharing by \$800,190; and,

**WHEREAS**, the Town of Enfield will receive a net increase of \$363,354 in educational funding from the State of Connecticut; and

**WHEREAS**, the Town of Enfield desires to increase the appropriation to the Town of Enfield Board of Education by the amount of \$363,354, which is the net increase in educational funding from the State of Connecticut.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Enfield hereby approves the \$363,354 increase in the Total School Appropriation to \$67,989,449.

**BE IT FURTHER RESOLVED**, the Town of Enfield adopted budget for Public School Transportation (account 10040000 413340) will be reduced by \$301,902.

**BE IT FURTHER RESOLVED**, the Town of Enfield adopted budget for Non-public School Transportation (account 10040000 413350) will be reduced by \$134,934.

**BE IT FURTHER RESOLVED**, the Town of Enfield adopted budget for Educational Cost Sharing (account 10040000 413300) will be increased by \$800,190.



# TOWN OF ENFIELD

June 28, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request to reduce FY17 budget to account for non-educational municipal funding reductions in the State budget**

Councilors:

**Highlights:**

- The 2017 budget adopted by the State legislature decreased non-educational funding to the Town of Enfield by \$642,621 over the amounts the Town adopted in their FY17 budget.
- Management has submitted reductions to their individual expense budgets to offset the reductions in revenue expected from the State.

**Budget Impact:**

This transfer reduces expenditures in Town expenditure accounts to offset the reduction in non-educational funding from the State.

**Recommendation:**

I recommend that the Town Council approve the attached resolution.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John A. Wilcox", is written over the printed name.

John A. Wilcox  
Acting Finance Director

**Attachments:**

1. Resolution


Department	Account	Description	From Amount	To Amount	Description	Account	Department
<b>General Fund</b>							
Town Manager	10120000	516000 Stipend	3,000	42,360.00	State owned property	10040000	413040
Town Manager	10120000	559000 Other Prof Services	(15,000)	814.00	Colleges and hospitals	10040000	413010
Town Attorney	10130000	533200 Legal	(4,792)	(83,769.00)	Mashantucket Pequot	10040000	413120
Town Clerk	10160100	533950 IT Services	(6,000)	400,792.00	MRSA-Add Sales Tax	10040000	413205
Human Resources	10170000	525000 Unemployment	(4,500)	282,424.00	MRSA-MV Prop Tax	10040000	413206
Finance Administration	10180100	521000 Health/Medical	(21,039)				
Cultural Arts Committee	10190990	589000 Miscellaneous	(5,000)				
Land Use Commission	10190995	512000 Salaries - Part Time	(431)				
Com Emerg Resp Team	10190997	589000 Miscellaneous	(2,125)				
Public Works Admin	10300100	544100 Rental - Land/Building	(1,000)				
Buildings and Grounds	10300340	544200 Rental - Equip/Vehicles	(4,000)				
Buildings and Grounds	10300340	545000 Construction Services	(5,000)				
Buildings and Grounds	10300340	561700 Vehicle Supplies/Mater	(5,000)				
Custodial Maintenance	10300345	542300 Custodial Services	(7,000)				
Custodial Maintenance	10300345	565000 Uniforms	(3,000)				
Custodial Maintenance	10300345	573100 Machinery & Equipment	(1,500)				
Highway Maintenance	10300370	542400 Grounds Services	(4,400)				
Refuse Collection and Disp	10300390	533900 Other Prof Services	(2,500)				
Refuse Collection and Disp	10300390	544200 Rental Equip/Vehicles	(4,916)				
Library	10500100	511000 Salaries	(10,667)				
Library	10500100	516000 Stipend	(2,150)				
Library	10500100	543200 Equipment Repair	(200)				
Library	10500100	553100 Telephone	(189)				
Library	10500100	553500 Postage	(500)				
Library	10500100	558000 Travel	(750)				
Library	10500100	561200 Office Supplies	(1,000)				
Library	10500100	561300 Tech Supplies	(400)				
Library	10500100	564200 Library Books	(1,727)				
Library	10500100	573400 Tech Equipment	(100)				
Development Service Admin	10600100	516000 Stipend	(1,500)				
Planning	10606100	511000 Salaries	(4,341)				
Thompsonville Revitalization	10606155	533900 Other Prof Services	(10,000)				
Comm & Econ Development	10606600	530000 Purchased Prof & Tech	(2,163)				
Building Inspection	10606800	512000 Salaries - Part Time	(1,500)				
Building Inspection	10606800	514000 Overtime	(2,000)				
Building Inspection	10606800	533900 Other Prof Services	(1,000)				
Building Inspection	10606800	555100 Copying and reproduction	(600)				
Building Inspection	10606800	562600 Gasoline	(500)				
Building Inspection	10606800	564300 Publications & Periodicals	(100)				
Code Enforcement	10606900	512000 Salaries - Part Time	(832)				
Unallocated Charges	10800092	584000 Contingency	(87,524)				
Unallocated Charges	10800092	593012 Transfer to IT	(34,000)				
Unallocated Charges	10800092	593018 Transfer to Recreation	(6,300)				
Unallocated Charges	10800092	593020 Transfer to Social Services	(29,001)				
Unallocated Charges	10800092	593035 Transfer to EMS	(69,000)				
Unallocated Charges	10800092	593010 Transfer to Capital	(280,374.00)				
<b>Social Services</b>							
Adult Day Care	22040431	512000 Salaries - Part Time	(2,950)	2,950.00	General Funds Transfer in	22044431	480001
Enfield Child Development	22040432	511000 Salaries	(12,966)	12,966.00	General Funds Transfer in	22044432	480001
Senior Center	22040440	512000 Salaries - Part Time	(2,950)	5,585.00	General Funds Transfer in	22044440	480001
Senior Center	22040440	532200 Professional Development	(1,180)	3,000.00	General Funds Transfer in	22044460	480001
Senior Center	22040440	558000 Travel	(1,455)	2,000.00	General Funds Transfer in	22044470	480001
Neighborhood Services	22040460	589000 Miscellaneous	(3,000)	2,500.00	General Funds Transfer in	22049400	480001
Family Resource Center	22040470	533900 Other Prof Services	(2,000)				
Commission on Aging	22049400	589000 Miscellaneous	(2,500)				
<b>Information Technology</b>							
Information Tech	24012100	532200 Prof Development	(7,500)	34,000.00	General Funds Transfer in	24040000	480001
Information Tech	24012100	533400 Technological Services	(20,000)	25,000.00	Enfield School Transfer	24040000	488500
Information Tech	24012100	553100 Telephone	(21,100)				
Information Tech	24012100	558000 Travel	(2,000)				
Information Tech	24012100	573400 Technology Equipment	(8,400)				
<b>Emergency Medical Services</b>							
Emergency Medical Services	25222000	511000 Salaries	(3,400)	69,000.00	General Funds Transfer in	25240000	480001
Emergency Medical Services	25222000	521000 Health/Medical	(54,000)				
Emergency Medical Services	25222000	532200 Professional Development	(3,000)				
Emergency Medical Services	25222000	533300 Heath Services	(1,100)				
Emergency Medical Services	25222000	550000 Other Purchased Services	(2,500)				
Emergency Medical Services	25222000	553100 Telephone	(5,000)				

Department	Account	Description	From Amount
<b>Recreation</b>			
Recreation Programs	26136200	532400 Field Trips	(2,300)
Recreation Programs	26136200	551000 Student Transportation	(4,000)
			<u>(805,922.00)</u>

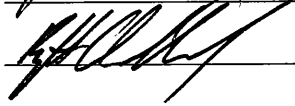
To		Account	Department
Amount	Description		
6,300.00	General Funds Transfer in	26140001	480001
<u>805,922.00</u>			

I hereby certify that the amounts are available for transfer per the guidelines established by the Town Council.

Acting Finance Director



Town Manager





# TOWN OF ENFIELD

June 22, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution Authorizing Town Manager to Enter into Agreement with The Connecticut State Library for a State Grant for Public Library Construction**

Councilors:

**Highlights:**

- The Connecticut State Library is offering a limited number of construction grants this year
- Enfield qualifies for a Category 2 Maintenance grant
- This grant would pay for 50% of the cost of the replacement of the air conditioning at the Central Library

The Central Library's air conditioning system has failed and the building is being cooled by rented floor units. The State Library's Construction Grant will pay for half of the cost of replacing the failed air conditioning system. To qualify for the grant the minimum total cost for the project must be \$50,000 and the maximum cost must be less than \$500,000.

**Budget Impact:**

The grant will pay for 50% of the cost of replacing the air conditioning system.

**Recommendation:**

Respectfully Submitted,

Jason Neely  
Library Director

**Attachments:**

1. Resolution
2. Notice of Intent

**ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

**Resolution Authorizing Town Manager to Enter into Agreement with the  
Connecticut State Library for a State Grant for Public Library Construction**

**RESOLVED**, that the **Town Manager, Bryan R.H. Chodkowski**, is empowered to enter into and amend contractual instruments, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with the Connecticut State Library and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

**June 20, 2016**  
**Library Director**

## Notice of Intent 2016

To Apply for State Grant for Public Library Construction. Fill this out as best you can.  
This is just for preliminary information-gathering and is not a commitment.

Please complete the following information and e-mail by June 30 to Tom.Newman@ct.gov

Questions?

Tom Newman, Library Construction Grants  
Connecticut State Library  
860-757-6573

Municipality or Library Association

Enfield

Facility Name and Address

Central Library

Project Type

CATEGORY #1

☐ new construction

☐ major alteration

☐ expansion

☐ converting an existing building

CATEGORY #2

☐ accessibility

☐ code compliance

☐ remodeling

☒ energy conservation

☐ emergency preparedness

☒ maintenance (distressed communities only)

Estimated Project Cost \$600,000

Project Description

HVAC has failed at the Central Library. We are currently using temporary air conditioning units to cool the building. We have a quote from Honeywell for a fuel efficient gas system.

Estimated Date To Begin Construction:

ASAP

Project Status:

☐ Building committee established to plan building project

☐ Building program written and approved by library's governing body

☐ Funds appropriated for architect and/or engineering services

☐ Schematic drawings and outline prepared

☐ Site acquisition completed

☐ Construction funds for the building project authorized or appropriated by the library's governing body

☒ Authorization given by the library's governing body to apply for grant funds

☒ Other Quote obtained from Honeywell

Jason Neely, Library Director

NAME & TITLE OF PERSON COMPLETING FORM  
jneely@enfield.org

E-MAIL ADDRESS

860-763-7550

(TELEPHONE NUMBER)

6/17/2016

(DATE)



# TOWN OF ENFIELD

June 21, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution Authorizing the Town Manager to Enter Into Agreement with the East of the River Action for Substance-Abuse Elimination, INC. (ERASE) Renewal Grant**

Councilors:

**Highlights:**

- The ERASE Grant is designed to foster the continued development of local, municipal-based activities focused on the prevention of alcohol and drug use.
- The development of these activities will be coordinated and facilitated through the Enfield Together Coalition and will be used to develop youth leadership in the youth council, support prevention activities in the community and schools, and support the Enfield Together Coalition's activities to increase public awareness on the prevention of drug and alcohol use in youth.
- The renewal grant award is \$7,141.65 for FY16-17.
- This grant award would be July 1, 2016.
- This grant program will support activities that are designed to:
  - Support the on-going prevention activities of the Enfield Together Coalition
  - Support developing youth leadership of the Enfield Youth Advisory Council
  - Support activities that increase public awareness on the prevention of drug and alcohol use in youth

**Budget Impact:**

There is no budget impact.

**Recommendation:**

That the Town Council adopt the attached resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette  
Director of Social Services

**Attachments:**

1. Resolution.



# ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

**Resolution Authorizing the Town Manager to Enter Into Agreement with the  
“East of the River Action for Substance-Abuse Elimination, Inc.”  
(ERASE) Renewal Grant**

RESOLVED, that the **Town Manager, Bryan R.H. Chodkowski**, is empowered to enter into and amend contractual instruments, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with East of the River Action for Substance Abuse-Elimination, Inc. for FY 2016-2017 and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

**June 20, 2016**  
**Social Services Director**

## McCarthy, Debra

---

**From:** Patrick Droney <pjdroney@sbcglobal.net>  
**Sent:** Friday, June 17, 2016 1:29 PM  
**To:** McCarthy, Debra  
**Subject:** Clean Energy

Deb:

It is with deep regret that I submit my resignation from this committee. Other commitments prevent me from devoting adequate time.

Pat

Pat Droney- Sent from my iPhone

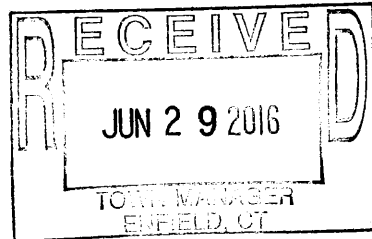
Mr. Bryan Chodkowski  
Town Manager  
Town of Enfield, CT  
820 Enfield Street  
Enfield, CT 06082

Dear Mr. Chodkowski:

I am submitting this letter of resignation to my post as a member of the Enfield Clean Energy Committee. Thank you for the opportunity to serve.

Sincerely,

  
Ann Marie Dooley



## McCarthy, Debra

---

**From:** Melissa Everett <melissae@earthlink.net>  
**Sent:** Tuesday, June 21, 2016 7:29 AM  
**To:** Matthews, Maya; McCarthy, Debra  
**Cc:** Arnone, Tom; Szewczak, Donna  
**Subject:** Fwd: Enfield Clean Energy reminder and important agenda item

Not sure of protocols but wanted to get Andy Laprade off the distribution list. I will call him to personally thank and try to get a sense of anything we could have done differently; he has shared several times that this stuff is new and somewhat uncomfortable for him but it's our job to make it comfortable!

Melissa Everett, Ph.D.  
Chair, Enfield Clean Energy Committee  
c 845-514-8567  
[melissae@earthlink.net](mailto:melissae@earthlink.net)  
<http://www.enfieldcleanenergy.net>

Begin forwarded message:

**From:** Andrew Laprade <[alaprade4303@gmail.com](mailto:alaprade4303@gmail.com)>  
**Subject:** Re: Enfield Clean Energy reminder and important agenda item  
**Date:** June 19, 2016 at 2:16:10 PM EDT  
**To:** "Szewczak, Donna" <[DSzewczak@enfield.org](mailto:DSzewczak@enfield.org)>, Melissa Everett <[melissae@earthlink.net](mailto:melissae@earthlink.net)>, Ray <[bouchard.raymond@sbcglobal.net](mailto:bouchard.raymond@sbcglobal.net)>, Jaime Cisneros <[JHCisneros@live.com](mailto:JHCisneros@live.com)>, Pat Droney <[pjdroney@sbcglobal.net](mailto:pjdroney@sbcglobal.net)>, "Arnone, Tom" <[tarnone@enfield.org](mailto:tarnone@enfield.org)>

Dear Clean Energy Committee Members,

Please accept this email as my formal resignation from the clean energy committee.

I apologize for the for the abrupt exit, but wish the committee well on all future efforts.

Sincerely,

Andrew Laprade

On Mon, Jun 13, 2016 at 11:14 AM, Noah Cross <[ncrossrex2012@gmail.com](mailto:ncrossrex2012@gmail.com)> wrote:  
Yes it is, thanks.

Sent from my iPhone

> On Jun 13, 2016, at 11:11 AM, Szewczak, Donna <[DSzewczak@enfield.org](mailto:DSzewczak@enfield.org)> wrote:  
>  
> In my calendar - see everyone then  
>

Dear Chairman Ballard,

It is of the utmost disappointment that I resign my position from the board at the Enfield Housing Authority effective May 5<sup>th</sup> 2016. As of tomorrow I will no longer be a resident in the Town of Enfield. As discussed, we have accomplished many great things over the last two years as I sat on the board. The leadership from the board as a whole is what makes the commission successful.

It was a pleasure to serve with you over the last two years. Good luck in the future and our paths will cross at industry events.

Matt Gilbert

**Town of Enfield****Application for Vacancy on Boards, Agencies & Commissions**

Date: 06/22/2016  
Name: Richard Regnier  
Address: 206 Abbe Road  
Telephone No. (Home): 860.966.9516 (Work):  
Occupation: Supervisor for DCF (MA) E-Mail: rregnier35@yahoo.com  
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

---

Board, Commission or Agency Interested in: North Central District Health Department - Board of Directors  
☐ New Appointment ☒ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

I have served on the board of North Central District Health Department in the past year, and would like the opportunity to serve again. I have served on building associations, lead local organizations, and have been in charge of multiple budgets. All of these strengths served well while serving on the Health Board this past year.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☒ Yes ☐ No

If so, please state name of Board, Commission or Agency and time served:  
North Central District Health Department

If this is a reappointment, please list the number of meetings attended during the last 12 months: 12

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☒ Yes ☐ No

## McCarthy, Debra

---

**From:** noreply@civicplus.com  
**Sent:** Wednesday, June 22, 2016 3:37 PM  
**To:** McCarthy, Debra  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

### Application for Vacancy on Boards, Agencies & Commissions

First and Last Name	Eric Jorgensen
Date	6/22/2016
Address	30 Frew Terrace
Address Line 2	<i>Field not completed.</i>
City	Enfield
State	CT
Zip	06082
Phone Number	860-745-7215
Second Phone:	860-250-7107
Email	ejorgensen@cscsw.com
Occupation	Branch Manager
Occupation Phone Number	860-282-0296
Party Affiliation	Republican (recently affirmed)
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Housing Authority
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	As a manager with direct responsibility for a revenue budget of \$25 million per year and an operating budget of \$3.7 million per year I am very well versed in running an efficient and effective operation. Moreover, as a vendor to many Housing Authorities in CT, Western MA and parts of New York, I fully understand the constraints and challenges face by a Housing Authority.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

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If so, please state name of board, commission or agency and time server:

*Field not completed.*

---

If this is a reappointment, please list the number of meetings attended during the last 12 months:

*Field not completed.*

---

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

No

---

Email not displaying correctly? [View it in your browser.](#)



**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [McCarthy, Debra](#)  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions  
**Date:** Friday, June 24, 2016 10:09:51 AM

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## Application for Vacancy on Boards, Agencies & Commissions

First and Last Name	James (Jake) Keller
Date	3/26/2016
Address	22 Fletcher Road
Address Line 2	<i>Field not completed.</i>
City	Enfield
State	CT
Zip	06082
Phone Number	8603947834
Second Phone:	8602772478
Email	jandkeller@gmail.com
Occupation	<i>Field not completed.</i>
Occupation Phone Number	<i>Field not completed.</i>
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Ethics Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I believe that my ability to maintain a no-nonsense, factually based, impartial viewpoint is what is required of members of the Ethics Commission. Further, a component of my role within the private sector involves auditing and my ability to act as a "disinterested" 3rd party with further aid in this role. Thank you for your attention to my request to serve the Town of Enfield
Have you ever served	Yes

on a Board,  
Commission or Agency  
in Enfield or  
elsewhere?

---

If so, please state  
name of board,  
commission or agency  
and time server:

Inland Wetlands, Town Council

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If this is a  
reappointment, please  
list the number of  
meetings attended  
during the last 12  
months:

*Field not completed.*

---

If the committee or  
commission which you  
requested has no more  
vacancies, would you  
consider appointment  
to another committee  
or commission?

---

No

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